

The Board of Tree Experts met on this date at the Forest Resource Education Center Building in Jackson, N.J. at 9:32 a.m. to discuss the business of the Board.

Those present were:

Stephen M. Chisholm, President
David Johnson, Treasurer
Barry Emens
John E. Perry, Program Coordinator
Gary Lovallo

Jill Denyes, DAG
Joseph Greipp
Kevin Downs
Mark Goggin
Mike D'Errico

Richard Wolowicz is excused

The open public meetings act was read by David Johnson. B. Emens made a motion to approve the minutes, as amended, of the August 21, 2012 meeting. S. Chisholm seconded the motion which was unanimously approved.

Treasurers Report:

Dave Johnson reported:

Balance 7/01/12 = \$	9,103.59 (FY2013)
Disbursements = \$	2,733.48
Receipts = \$	<u>7,845.00</u>
Checking Account balance = \$	14,215.11
USFS Grant = \$	5,000.00
Asset Balance 8/21/12 = \$	19,215.11

S. Chisholm moved to accept the Treasurer's report with J. Greipp seconding the motion. Motion was approved unanimously.

Correspondence:

Literature on The Pronouncing Dictionary of Plant Names was received.

Administrative Report:

J. Perry reported that a couple of exam applications were mailed. Mark Demitroff's letter concerning the topping of mature trees was answered. Letter to Maureen Campbell correcting the 2011 field grade was mailed.

Old Business:

- A. Web Site – D. Johnson reported that the draft web site can be reviewed by using the address: <http://njtreeexperts.org/patesting/index.php>.
- B. Policy on Testing Review – The Examination Procedures and Proctor's Policies improvements will be forth coming.
- C. Rules situation – D. Johnson will reply to the letter sent to the commissioner concerning why the rules are not moving forward.

New Business:

- A. Maryland Reciprocity Request – D. Johnson feels that many arborists in Maryland will want to take the LTE Exam because of the five year experience rule in Maryland. D. Johnson will attend the Maryland standards training session on October 10, 2012.
- B. CTE Awards Banquet – D. Johnson moved for the Board to pay for the cost of the twelve CTEs that passed the examination at the N. J. Shade Tree Federation banquet. B. Emens seconded the motion that was unanimously approved.
- C. Liberty Landscaping – It was reported that Liberty Landscaping purchased a truck from a Maryland arborist with a LTE License number on the truck. D. Johnson contacted the company and requested that the number be removed within two weeks. The company spokesperson agreed to the request.
- D. Other – G. Lovallo questioned who would be eligible to remove storm damaged trees in an emergency situation. The LTE Law does not exempt individuals from compliance with the law.

B. Emens commented that 300 trees will be removed in order to transport the space shuttle to its permanent site.

General Public Comments:

There being no further business, G. Lovallo moved for the meeting to be adjourned, B.Emens seconded the motion which was unanimously approved. The meeting was adjourned at 10:42 a.m.