

The Board of Tree Experts met on this date at the Forest Resource Education Center Building in Jackson, N.J. at 9:37 a.m. to discuss the business of the Board.

Those present were:

Richard Wolowicz, Vice President  
David Johnson, Treasurer  
Barry Emens  
John E. Perry, Program Coordinator

Jennifer Dalia, DAG  
Joseph Greipp  
Gary Lovallo  
Michael D'Errico

Excused: Stephen Chisholm, Sr., Mark Goggin, Kevin Downes

The open public meetings act was read by David Johnson. B. Emens made a motion to approve the minutes of the October 16, 2012 meeting. D. Johnson seconded the motion which was unanimously approved.

#### **Treasurers Report:**

Dave Johnson reported:

Balance 7/01/12 = \$ 9,103.59 (FY2013)  
Disbursements = \$ 4,305.38  
Receipts = \$ 9,065.00  
Checking Account balance = \$ 13,863.21  
USFS Grant = \$ 5,000.00  
Asset Balance 11/20/12 = \$ 18,863.21

B. Emens moved to accept the Treasurer's report with J. Greipp seconding the motion. Motion was approved unanimously.

#### **Correspondence:**

Jack Gray requested CTE information.

#### **Administrative Report:**

J. Perry reported that the chairs and conference table in the board room were placed in their present location at the end of the last CAA meeting. The old furniture is being stored at the FREC.

J. Perry stated that he and Board members assisted at the New Jersey Shade Tree Federation. J. Perry recommended that the price of the professional seal be increased to \$50.00 to cover the cost of production and shipping. D. Johnson moved to increase the

cost of the professional seal to \$50.00. J. Greipp seconded the motion which was unanimously passed.

**Old Business:**

- A. Web Site – D. Johnson reported that the web site should be functioning soon. All additions to the site have been made. [www.njtreeexperts.com/org](http://www.njtreeexperts.com/org).
- B. Howard Taylor E-mail – D. Johnson answered the letter sent by Howard Taylor.
- C. Annual Meeting – D. Johnson reviewed options for the annual meeting. The Board decided to hold the annual meeting on January 18, 2013 at the Radisson Hotel in Freehold.

**New Business:**

- A. Emerald Ash Borer – EAB has not been found in New Jersey as of this date. A tree company advertised that EAB is in New Jersey. The company was notified of this error and has pulled the ad.
- B. Hurricane Sandy Impacts - D. Johnson has been receiving phone calls from many out of state tree companies as to what is required to work in New Jersey for emergency clean up of trees.
- C. Rule Concerning Emergencies – The Board discussed establishing rules to deal with emergencies when a disaster occurs. The rules would apply to companies doing tree work after a catastrophic weather occurrence.
- D. Retirement – John Perry’s retirement from the Program Coordinator position will be finalized at the December 18, 2012 meeting.
- E. Verizon Internet – The Verizon internet bill was submitted in November.

Other – J. Greipp circulated the Maryland Licensed Tree Expert Program brochure.

**General Public Comments:**

There being no further business, D. Johnson moved for the meeting to be adjourned, B. Emens seconded the motion which was unanimously approved. The meeting was adjourned at 10:53 a.m.