

The Board of Tree Experts met on this date at the Forest Resource Education Center Building in Jackson, N.J. at 9:37 a.m. to discuss the business of the Board.

Those present were:

|                                    |                     |
|------------------------------------|---------------------|
| Stephen Chisholm, Sr. President    | Jennifer Dalia, DAG |
| Richard Wolowicz, Vice President   | Joseph Greipp       |
| David Johnson, Treasurer           | Gary Lovallo        |
| John E. Perry, Program Coordinator | Kevin Downes        |
| Barry Emens                        | Mark Goggin         |

The open public meetings act was read by David Johnson. B. Emens made a motion to approve the minutes of the November 20, 2012 meeting. D. Johnson seconded the motion which was unanimously approved.

**Treasurers Report:**

Dave Johnson reported:

|                               |                   |
|-------------------------------|-------------------|
| Balance 7/01/12 = \$          | 9,103.59 (FY2013) |
| Disbursements = \$            | 6,521.14          |
| Receipts = \$                 | <u>12,190.00</u>  |
| Checking Account balance = \$ | 14,772.45         |
| USFS Grant = \$               | 5,000.00          |
| Asset Balance 12/18/12 = \$   | 19,772.45         |

R. Wolowicz moved to accept the Treasurer’s report with M. Goggin seconding the motion. Motion was approved unanimously.

**Correspondence:**

John A. Verbrugge sent payment for a professional seal.

**Administrative Report:**

J. Perry reported that the annual report was completed and the mailing for the annual meeting will be sent out soon.

**Old Business:**

A. Web Site – D. Johnson reported that the web site is functioning and will be a work in progress with periodic additions. [www.njtreeexperts.com/org](http://www.njtreeexperts.com/org).

B. Annual Meeting Notice – All members of the Board were invited to attend the annual meeting.

**New Business:**

- A. 2013 Annual Meeting Calendar – It was decided to continue to have the meetings on the third Tuesday of the month. Some meetings may be held in the northern part of the state.
- B. New Program Manager – G. Lovallo moved to assign Michael D’Errico as the new Program Manager for the Board. R. Wolowicz seconded the motion which was then unanimously passed.
- C. Reinstatement Request – The reinstatement request by Joseph Bishoff was denied due to the length of time the certification had lapsed. G. Lovallo moved to require a re-exam with R. Wolowicz seconding the motion which was then unanimously passed.
- D. Hurricane Sandy Incidents – D. Johnson mentioned that he had received several complaints concerning arborists. The complaints were not of CTEs and, therefore, D. Johnson suggested the complaints be referred to the Office of Community Affairs.

G. Lovallo suggested that the Board become proactive and volunteer the Board’s expertise to the Board of Public Utilities. This should help reduce the demand to remove all trees near the electric wires.

Discussion ensued concerning out-of-state tree services during an emergency situation.

- E. Other – B. Emens reported that he attended the Rutgers Conference on the southern pine beetle and the emerald ash borer. It was recommended that Rutgers Extension should be the lead agency in educating the public. Several public agencies are formulating policy on control and suppression of these insects.

Next meeting to be held on Tuesday, January 15, 2013.

R. Wolowicz move to adjourn and B. Emens seconded the motion. Meeting adjourned at 11:05 a.m.