

BOARD OF TREE EXPERTS**MINUTES****October 15, 2013**

The Board of Tree Experts met on this date at the Forest Tree Nursery in Jackson, N.J. at 9:38 a.m. to discuss the business of the Board.

Those present were:

Steve Chisholm, President

Joseph Greipp

Barry Emens

Richard Wolowicz, V. President

Michael D'Errico, Program Coordinator

Jennifer Dalia, DAG

Gary Lovallo

Dan Lefkowitz, DOH

Open Public Meetings Act:

The open public meetings act was read by M. D'Errico. R. Wolowicz made a motion to approve the minutes of the September 17, 2013 meeting. B. Emens seconded the motion which was unanimously approved.

Correspondence/ Administrative Report:

M. D'Errico reported that all ten of the 2013 CTE class will be attending the Shade Tree Federation Banquet in October to receive their CTE certificates. M. D'Errico noted that CTE numbers have broken the 600 mark with number 603 being issued. M. D'Errico also reported that the CAA had purchased a multi page scanner, to turn paper into digital files and Carbonite, an on-line, off site backup service.

Treasurers Report:

None

General Public Comments:

FACE Report and alerts update - Dan Lefkowitz, of the Department of Health gave a presentation to the board on the DOH's FACE program, including discussing the newly updated Action Alerts he has been working on with the CAA. Dan noted in his presentation the number of fatalities during Hurricane Sandy including 3 who were doing tree work. Of note to the board was Dan's discussion concerning his monthly conference call with the CDC-NIOSH representatives from across the nation on how "wild" there are about the LTE law and how they view it as a model for the nation. Dan said they would like someone from the board on a future conference call to discuss the LTE law and answer questions.

Old Business:

A. Discussion on Rules – M. D’Errico read Dave Johnson’s email concerning the Summary and Impact Statements. DAG Dalia discussed the “unofficial/internal” rule document, specifically, the process going forward. She reported that the State Forester has been sent a copy of the “unofficial/internal” rule document and will have a briefing when the S&I Statements are complete. DAG Dalia said that the governor’s office would be interested in the S&I Statements specifically in the money component of the rules and the job impacts.

B. NJEMS update – M. D’Errico reported to the board that with the help of Forestry Chief Don Swaysland that we were able to gain access to the NJEMS system and enter the ten new CTEs. Don’s secretary has been given access to the NJEMS system and M. D’Errico was working with her to enter the necessary data into the system to generate a bill for the new CTEs to pay for their license. M. D’Errico discussed the NJEMS system with the Board and the need to have the system installed on the Board’s computer in Jackson due to the potential work load coming in 2014. S. Chisholm said that we need to make a formal request to the Department to have NJEMS down at the Board’s office in Jackson. R. Wolowicz made the motion, J. Greipp seconded, motion passed to send a request on board letterhead seeking NJEMS for the Jackson office.

C. Other – None

New Business:

A. LTCO exam discussion – M. D’Errico read Dave Johnson’s email comments concerning the LTCO exam. The Board discussed. S. Chisholm suggested that TCIA has a program of Tree Care Specialist that could be used for workers and climbers. S. Chisholm will bring a copy to the November meeting for the board to view. J. Greipp and R. Wolowicz volunteered to serve on the LTCO exam committee to assist Dave and the board going forward in preparing for the LTCO exam.

B Other – G. Lovallo gave an update to the meeting attended by the CAA for Senator Kean. Senator Kean was going to follow up with DEP Commissioner Martin to show support for the rule movement. J. Griep reported that the web site still has John Perry as program manager. M. D’Errico reported that Linda Cantwell of the DEP’s Examination and Licensing unit noted that the lamination of the licensing cards will cease in 2014, and that the block of CTE numbers reserved are running out too.

General Public Comments: None

Closed Session: None

Next Meeting - Tuesday, November 19, 2013 at 6:30 am at Modern Equipment, New Street in Edison NJ

R. Wolowicz moved to adjourn and B. Emens seconded the motion.

Meeting adjourned at 12:05 p.m.